



FOOD VENDOR APPLICATION

Apply to be a featured food vendor during Indiana Black Expo's (IBE) 49th Annual Summer Celebration inside the Indiana Convention Center. Spaces are limited. All applicants MUST submit their application and menu with prices to eventsdirector@indianablackexpo.com. Indiana Black Expo will select and notify food vendors by Friday, May 10, 2019. Due to booth space limitations, an effort to offer a variety of food items to attendees, and affordable food prices; Indiana Black Expo will be selective in approving food vendor applications. **Food Vendors will be given a 20x20 booth space. Food Vendor Price is \$1900. This application does not guarantee your participation in the Food Hall.**

Food Booths: Corner (20'x20') Price \$2,000 | Standard (20'x20') Price: \$1,900

Company Name: _____

Exhibit Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Website: _____

Contact Person: _____

Description of food items with price list (Must complete. This must be approved by IBE and Convention Center)

ETHNIC FOOD EXHIBIT IMPORTANT DEADLINES AND RULES AND REGULATIONS

- IBE will select and notify food vendors by Friday, May 10, 2019. Please read all Summer Celebration Rules & Regulations. **DO NOT** send payment prior to notification of your selection. **Payment in the form of a money order, cash or a cashier's check is due by May 31, 2019.**
- All food vendors must submit to IBE the completed application and a list of food options that will be served in their booth with a price list. The food and price list must be approved by IBE.
- All Vendors will be required to offer \$5 meal options for designated IBE volunteers and staff, paid to vendor by IBE.
- No propane gas is allowed. Only ethnic foods may be served in the booths and cannot include other items such as potato chips, alcoholic beverages, popcorn, cotton candy, candy bars, etc.
- Food prices must be the **SAME** on event day as approved prices. Food prices must be listed **AND** visible or you will be subject to eviction from the food booth. Evicted food vendors can be permanently barred from future IBE events.
- Due to booth space limitations and IBE's effort to offer a variety of food items to attendees, we will be selective in approving food vendor applications.

In the event that my company is selected to serve as a food vendor during Summer Celebration, I will abide by the rules and regulations stated above. IBE reserves the right to assign booth locations and accept or reject any application. This application is a bidding agreement and signifies my agreement to the above rules and regulations. Send the original signed application to: Indiana Black Expo, INC 3145 N. Meridian St. Indianapolis, IN 46208 Attn: Events Department. Keep A COPY FOR YOUR RECORDS.

AUTHORIZED SIGNATURE: _____ DATE: _____