



## EXHIBITOR FREQUENTLY ASKED QUESTIONS

### 1. What are the dates for the Exhibit Hall?

Friday July 20<sup>th</sup>, Saturday July 20<sup>th</sup>, Sunday July 22<sup>nd</sup>

### 2. Do exhibitors have to exhibit all 3-days of the Exhibit Hall?

Yes, all exhibits must be manned all 3 days of the Exhibit Show.

### 3. What is provided with my booth purchase?

One (1) 8-ft. table, One (1) Identification Sign, Two (2) chairs

### 4. Can exhibitors bring in outside tables and chairs to their booth?

Yes

### 5. What is the difference of booth types?

Standard 8×10 exhibit space

Standard 10×10 exhibit space

Corner 10×10 exhibit space

Island 10×15 exhibit space

### 6. Can electricity be purchased?

Yes, electricity must be purchased through the Indiana Convention Center Utility Department.

Contact information 317-262-3467. Please note exhibitors will not be able to purchase electricity until after receiving their booth assignment from the Indiana Black Expo Office.

### 7. How can I purchase internet for my exhibit area?

Wi-Fi must be purchased from Smart City.

Contact # 317-262-4600

### 8. Can I sell food at my exhibit space?

All food that is not being sold in the Food Court area must be pre-packaged food. No assembling of food at exhibit booth unless a food vendor is in the Food Court area. Also, any exhibitors that want to sample food items must get approval from the in-house caterer, Centerplate. Exhibitors can contact the IBE Events Department at 317-923-3091 to retrieve a sample application.

**9. Will security be provided for the Exhibit Hall?**

Overnight roaming security will be provided inside the exhibit hall. However, exhibitors must make sure their items are secure.

**10. Will storage be made available for exhibitors?**

Storage can be purchased through George Fern Event Services

**HOTELS & LODGING:**



The Indianapolis Convention Center is strategically located near many hotels that offer an enclosed pedestrian skywalk. The skywalk will allow guests to walk from the convention center to twelve premium hotels including the Westin, Hyatt, Marriott, Conrad, Omni, and Crowne Plaza at Union Station, Embassy Suites, and JW Marriott. The Westin is our host hotel for the 48<sup>th</sup> Summer Celebration. With over half of Downtown's 7100+ hotel rooms within blocks of the Indiana Convention Center and Lucas Oil Stadium, downtown Indianapolis is conveniently walkable. Need additional hotel options near the Indiana Convention Center? Click [here to see what is available!](#)